



Agenda Item Details

Meeting	Aug 09, 2023 - Regular Meeting
Category	5. CONSENT AGENDA
Subject	E. RFP No. 15-2122; Processing with USDA Beef, Alternate Purchase No. 114-2324
Type	Action (Consent)

Recommendation:

Approve issuance of a purchase order to JTM Provisions Co, Inc., Harrison, OH, in the estimated amount of \$230,000.00, for beef products processed with USDA beef commodities during the 2023-2024 fiscal year per the terms and conditions of RFP No. 15-2122.

Background:

This recommendation is designed to partner with a USDA approved beef processor who can take the district's bulk beef allotment and make it into patties, taco crumbles and other finished beef products with emphasis on using 100% beef without added fillers. The district utilized the RFP soliciting style, allowing other product and company aspects to be considered in addition to cost, when determining award. This process involved product taste testing, back-of-kitchen scoring and reference checks on the eligible processors. Of the three processors who responded, only two carried a full line of beef products utilized by the district. JTM Provisions Co., Inc. received the most points in the overall evaluation and received the initial bid award. This will be the first of four optional annual renewals as allowed for in the RFP terms and conditions. The district has contracted with JTM for the past eleven years and finds their product and service acceptable. Expenditures from this purchase will be from the general fund.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion by: Director Lockwood. Second by: Director Bedford.
Yes: Melissa Bedford, Nikki Lockwood, Mike Wiser
Final Resolution: Motion carries

AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

GOODS - Dollar Threshold \$40,000-75,000 []
Over \$75,000 []

SERVICES – Dollar Threshold **FEDERAL** - Over \$5,000 []
STATE - \$40,000-\$300,000 [X]
STATE – Over \$300,000 []

School Board Approval Required []

Rationale: Single Source []
Service []
Accessing Existing Contract [X]

JTM Provisions Co.
(agency)

SPS RFP 15-2122
(no.)

Purchase Description: USDA Beef processing

Rationale: Bulk beef is processed into usable serving products for the NS meal programs

Estimated Amount: **\$230,000.00**

Originating Department Contact Person: Becky Doughty / Nutrition Services

Purchasing Agent Approval: *Barb Carson* 7-20-23

Date Forwarded for Authorization: 7/20/23

Approval Signature: *Board Approval* Date: 8/9/23
Chief Finance Officer

Board Approval Date 8/9/23

PO# 240169

by: pt



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PAGE 1 OF 2

PURCHASE ORDER NUMBER:

230169

PO DATE: 01/26/2023	ORDER DUE DATE: 09/01/2022	PAYMENT MAY BE DELAYED UNLESS PO# APPEARS ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.
VENDOR NUMBER: 024382	VENDOR PHONE NUMBER: (800) 626-2308 FX(513) 367-3508	REQUISITION NUMBER: R62310
VENDOR INFORMATION: JTM PROVISIONS COMPANY INC 200 SALES DR HARRISON, OH 45030		ATTN: BID/QUOTE NO: 15-2122 CONTRACT NO: B-JPR-BEEF PROC BUYER: PAM T BUYER PHONE NO: (509) 354-7127
SHIP TO: CENTRAL WAREHOUSE 2815 E GARLAND AVE SPOKANE, WA 99207		SEND INVOICE TO: NUTRITION SERVICES 200 N BERNARD ST SPOKANE, WA 99201 ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS REGARDLESS OF THE SHIPPING DESTINATION.
FOR: BEEF PROCESSING		

ITEM#	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
0001	205,000	\$	REFERENCE: RFP 15-2122, PROCESSING WITH USDA BEEF COMMODITIES, DATED 01/27/22. AWARD OF PURCHASE ORDER CONTRACT TO YOUR FIRM WAS APPROVED BY THE SCHOOL BOARD 02/09/22 TO PROVIDE THE FOLLOWING IN ACCORDANCE WITH THE TERMS, CONDITIONS AND SPECIFICATIONS OF THE AFOREMENTIONED RFP. USDA BEEF PROCESSING TO BE ORDERED AS NEEDED BY THE WAREHOUSE SUPERVISOR, ALEX NAVARRETE. THIS PURCHASE ORDER IS FOR ORDERS PLACED DURING THE PERIOD 9/1/22 THROUGH 8/31/23. 1 - 14100 CP5670 CHARBROILED PATTY 100% BEEF LOW SODIUM 2.45 OZ CP5578 REDUCED FAT BEEF SPAGHETTI SAUCE CP5249 TACO CRUMBLES 100% BEEF \$31.98	1.00 \$40.43 \$31.91 - 47.34	205,000.00 49.20 42.99
					CONTINUED

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip of item is backordered or canceled.
4. If not sold F.O.B. destination, prepaid shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

INTERNAL USE ONLY

RECEIVING SIGNATURE:

DATE REC'D:

PURCHASE ORDER
AUTHORIZED BY:



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PAGE 2 OF 2

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FX (513) 367-3508

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VENDOR INFORMATION:

JTM PROVISIONS COMPANY INC
200 SALES DR
HARRISON, OH 45030

ATTN:

BID/QUOTE NO: 15-2122
CONTRACT NO: B-JPR-BEEF PROC
BUYER: PAM T
BUYER PHONE NO: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE

2815 E GARLAND AVE
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ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
			PLEASE NOTIFY THE WAREHOUSE 48 HOURS PRIOR TO ALL DELIVERIES AT (509) 354-7174.		
				Subtotal	205,000.00
				Tax	
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INTERNAL USE ONLY

RECEIVING SIGNATURE: _____

DATE REC'D: ____/____/____

PURCHASE ORDER
AUTHORIZED BY: _____



POWER UP
FRESH, LOCAL, DELICIOUS



200 N. Bernard, Spokane, WA 99201 | phone 509 354-7270 | fax 509 353-3318

March 6th, 2023

RE: Beef 100154 Diversion Bid # 15-2122 Annual Renewal

This letter is confirming the rollover award of items from Spokane Public Schools (SPS) USDA Diversion for the 2023-24 school year. The effective dates of this contract are from July 1, 2023 through June 30, 2024.

CONTRACT AND PROCUREMENT REVIEW REQUIREMENTS: Please ensure compliance with the following contract and USDA procurement review requirements.

INTERLOCAL AGREEMENTS:

- Interlocal Agreement Contract Value: The value of the interlocal agreements contract for the 2023-24 school year is estimated to be **\$400,000** in processing fees.
- The current list of interlocal agreements cannot be changed during the school year. Districts can make a request to participate in this RFP each February for the following school year. Vendor will ensure only approved interlocal agreement schools access the RFP/bid. The current approved list of school districts is: **Central Valley, East Valley Spokane, Ephrata, Mead, Medical Lake, Newport, North Franklin, Pateros, Pullman, West Valley Spokane, Pasco, Kelso.** This list of districts may be updated after final processing orders have been placed.
- Districts cannot be added to this USDA diversion bid unless approved by the Spokane Public Schools. The time for districts to be added is by the beginning of February to align with USDA Foods planning and diversions for the following school year.

SPS RFP/bid CONTRACT:

- Contract Value: The value of the SPS prime vendor contract is approximately **\$181,000** in processing fees for the school year.
- Vendor will **provide an updated Summary End Product Data Schedule** for their approved USDA Foods by January 10 each year, and any time there is a change to the SEPDS.
- Net Off Invoice (NOI): Vendor will ensure that bid pricing is sent to our prime vendor US Foods prior to the start of the school year to ensure accurate NOI pricing.

Approved product list with pricing received 2/15/23 attached.

By signing below the Vendor representative is confirm the accuracy of all products, pricing, interlocal agreement school list and contract value, and compliance with the contract and procurement review requirements listed above.

Sign: _____

Name _____

Title: _____

Date: _____

Spokane Group Interlocal Agreements

Renewal School Year 23-24

Company	Description	Item Code	Serving Size	Meal Contribution	Servings Per Case	Commodity Value CS	Commodity LBS per Case	Commodity Value CS	Net Cost per Serving	Net cost per cs	Order
JTM JG Neil	Item 89-2012 - Commodity Cases 10/1/14					Commodity Value CS	\$3,102.4				
	IQF Beef Crumbles w/ VPP	CP5868	2.44	2M/MA	196	\$128.21	28.75	\$89.19	\$0.096	\$39.02	
	Beef Spaghetti Sauce	CP5578	5.6	2M/MA?	85	\$90.15	15.20	\$47.16	\$0.506	\$42.99	
	Fully Cooked Beef Patty - discontinued	CP5661	2.2	2M/MA							
	Fully Cooked Premium Beef Patty	CP5670	2.45	2M/MA	195	\$166.84	37.92	\$117.64	\$0.252	\$49.20	
	Fully Cooked Beef Patty	CP5682	2.25	2M/MA	216	\$146.40	31.37	\$97.32	\$0.227	\$49.08	
	Reduced Sodium Beef Taco Filling	CP5250	3.17	2M/MA	151	\$97.89	17.20	\$53.36	\$0.294	\$44.33	
	Allergen-Free Beef Taco Filling	CP5249	2.71	2M/MA	177	\$146.74	32.04	\$99.40	\$0.267	\$47.14	
	5 ct. Beef Meatball	CP5049	2.5	2M/MA	192	\$166.00	37.58	\$116.59	\$0.257	\$48.41	
	New Products										
	Rotini w/Italian Meat Sauce	CP5591	7.44	2M/MA	64	\$85.30	11.78	\$36.55	\$0.762	\$48.75	
	Hot Honey Sloppy Joe	CP5407	3.92	2M/MA	122	\$123.10	22.50	\$69.80	\$0.429	\$52.30	
	Beef Chili w/Beans	CP5309	4.84	2M/MA	99	\$94.02	14.51	\$45.02	\$0.495	\$49.00	
	WGR Breaded Beef Patty	CP5695	3.35	2M/MA	137	\$142.02	20.16	\$62.54	\$0.580	\$79.48	
	5 ct. Reduced Sodium Beef Meatball - discontinued	CP5030	2.8	2M/MA							



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e.g. 1606N020Q02

Select Domain
All Domains

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

☐ Any Words ☐ All Words ☐ Exact Phrase

e.g. 1606N020Q02

"JTM Provisions Company, Inc."



Federal Organizations

Enter Code or Name



Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



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Page 1 of 2

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240169

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ORDER DUE DATE: 09/01/23

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ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.

VENDOR NUMBER
024382

VENDOR PHONE NUMBER
(800) 626-2308
EX (513) 367-3508

REQUISITION NUMBER
R63750

VENDOR INFORMATION
JTM PROVISIONS COMPANY INC
200 SALES DR
HARRISON, OH 45030

ATTN:
BID/QUOTE NO.: 15-2122
CONTRACT NO.: B-JPR-BEEF PROC
BUYER: PAM T
BUYER PHONE NO.: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE
2815 E GARLAND AVE
SPOKANE, WA 99207

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					* CONTINUED *

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Pam Satosky



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AUTHORIZED BY: _____

Pam Tatosky

Pam Tatosky

From: Jose Quinones <JoseQuinones@jtmfoodgroup.com>
Sent: Tuesday, August 29, 2023 9:01 AM
To: Pam Tatosky
Cc: Ellen Ramus; Jeanette Prien; Ed Herrera
Subject: Re: Purchase Order Attached
Attachments: 0485_001.pdf

Good morning !
Happy Tuesday!
Thank you Pam for the Blanket PO.
I am cc. Ed also so he can follow up with all of us and our customer service lady at JTM.
Thank you so much for your business and support .
Have a great week.
Hugs
Jose

On Aug 29, 2023, at 8:36 AM, Pam Tatosky <PamT@spokaneschools.org> wrote:

EXTERNAL This email is from outside the organization.

Attached is the blanket purchase order for Spokane Public Schools' USDA Beef Processing for the 2023-2024 fiscal year. This PO number should be referenced on all invoices for services beginning 9/1/23 and continuing through 8/31/24. Please acknowledge receipt of this order via reply email.

Thank you for your continued interest in the needs of Spokane Public Schools.

Pam Tatosky
Buyer II
Spokane Public Schools
2815 East Garland Ave.
Spokane, WA 99208
Phone: 509-354-7127

Life's journey is not to arrive at the grave safely, in a well-preserved body, but rather to skid in sideways, totally worn out, shouting, "Wow, what a ride!" Hunter S. Thompson